



HEALTH & SAFETY POLICY STATEMENT

The following is the formal policy statement of SC4 Ltd, which confirms the Importance which the company attaches to the Health and Safety of its Employees, subcontractors and to the general public and its neighbours, according to the nature of the business and operations.

The company recognises that it is one of its prime responsibilities as far as is reasonably practicable, to provide facilities, safeguards and methods of working which , if properly used by employees and other authorised persons on its premises, will be conducive to their safety and health.

It is the company's intention, as far as is reasonably practicable, to design, construct, maintain and operate all plant facilities and to control the use of materials in such a manner as to prevent harm to their employees, the general public and the environment.

In pursuance with its policy SC4 require:

- a) Acceptance by all persons employed by the company of the need to act responsibly in relation to all matters which may affect the safety and health of themselves and other persons whilst on the Company premises.
- b) Acceptance by all persons holding supervisory positions of their responsibility for ensuring the proper use of plant facilities and proper control of the use of materials
- c) The formulation and implementation of plans, which will achieve further Improvements in the field of accident and health hazard prevention.
- d) The preparation and implementation of training programmes for employees in safe working and health hygiene practices and in the identification and elimination of potential hazards
- e) The provision of specialist advice and assistance in providing a safe and healthy environment on the company's premises
- f) The setting up of effective consultation procedures on safety and health according to needs and circumstances of the operations and business at each location.

The company recognises that the successful implementation requires the co-operation of all its employees. It is important that every employee contributes towards his own health and safety and that of their colleagues.

INFORMATION FOR VISITORS

1. Visitors must be accompanied at all times whilst on site, unless they have prior permission.
2. Visitors must sign in and out when arriving on site and leaving site.
3. Hardhats, Safety Boots, High Visibility clothing must be worn on site at all times. If you do not have these we will issue you with them. Safety specs and ear plugs are also available upon request.
4. This is a No Smoking Site; you are only permitted to smoke in the designated area which are clearly signed in the main yard.
5. Please make sure you read the company Health & Safety policy statement and No Smoking Policy which are on display on the notice board in reception.

The areas you have access to whilst visiting SC4 will be discussed with you by your guide, walkways must be used at all times unless you have prior authorisation to deviate from these to examine machinery, equipment etc. Welfare facilities are located on the lower level of the portakabin on the left as you enter the yard and inside the main office block.

In the event of an emergency a klaxon siren will sound and you will be required to assemble at the nearest rendezvous point, these are outside the main gate in the main yard and outside the main gate at the warehouse site, these are clearly signed.

The alarm is tested at approximately 9am every Monday.

If you require assistance at any time during your visit contact Shay or Wes on any company phone, if you require emergency services dial 9 for an outside line.

For our security and your own safety please be aware that CCTV is in use and you may be recorded whilst on site.

Due to the nature of our business forklift trucks and other heavy machinery may be in use whilst you are on site so please take extra care.

SC4 Ltd accept no responsibility for damage to belongings whilst on site.